

## ACCESSING CPD COMPLIANCE CERTIFICATE

You can now access your annual CPD Compliance Certificate directly through your MyRACMA portal.

Login to your portal and select the 'Previous' button to navigate back to 2018. You will see your dashboard summary page, refer to example below:-

ROYAL AUSTRALA of Medical	SIAN COLLEGE Administrators								
CPD Summary									
<< Previous	2018								Next >>
CPD Cycle	Jan Feb	Mar Ap	r May	Jun Jul	Aug	Sep Oct	Nov	Dec	
CPD Activities									Credit
1a. PDP									10
1b. Audit									0
1c. Peer review									15
2a. Self Directed Education									23
2b. Education Activities									9.48
2c. College Meetings									1
Total Credits									58.48
Key:	Accredited	Non Ad	ccredited						
Certification	Awarded						G	et certificate of curren	су
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If you have met the CPD compliance requirements for 2018, you will see that your record indicates 'Awarded'. You can access a PDF copy of your certificate by selecting the 'Get certificate of currency' button.

If the record indicates 'Pending' it means you have not achieved compliance for 2018 and you will need to contact the national office immediately via email to <a href="mailto:cpd@racma.edu.au">cpd@racma.edu.au</a> for assistance.